

AGENDA

Sunday, 18 February 2018

Arrival of the participants

Monday, 19 February 2018

09.00 a.m.	Welcoming of the participants	Ronald Schönknecht
09.05 – 09.30 a.m.	Project Monitoring <ul style="list-style-type: none"> • Fulfilment of tasks • Communication • Reporting • Dissemination 	Ronald Schönknecht
09.30 – 10.00 a.m.	Introduction of the Hungarian partner organisations	HEEDA Csácsé Rom
10.00 – 10.30 a.m.	Introduction of the External Evaluation Concept	Prof Dr Joachim Schroeder
10.30 – 11.00 a.m.	Coffee Break	
11.00 – 12.30 p.m.	Introduction of the results of the survey with stakeholders in the partner countries Elaboration of a joint action basis for the completion of the Curriculum	all partners
12.30 – 14.00 p.m.	Lunch Break	
14.00 – 15.30 p.m.	Work in three groups for the description of the training contents: <ul style="list-style-type: none"> • Numeracy • Basics in the IT field • Capability in every-day life 	all partners
15.30 – 16.00 p.m.	Coffee Break	
16.00 – 17.00 p.m.	Continuation of the work in three groups for the description of the training contents: <ul style="list-style-type: none"> • Numeracy • Basics in the IT field • Capability in every-day life 	all partners

Tuesday, 20 February 2018

09.00 - 09.05 a.m.	Monitoring	Ronald Schönknecht
09.05 – 10.00 a.m.	Introduction of the work group results <ul style="list-style-type: none"> • Numeracy • Basics in the IT field • Capability in every-day life 	Work group members
10.00 – 10.30 a.m.	Short introduction of the final structure of the Handbook for trainers	B.I.O.
10.30 – 11.00 a.m.	Coffee Break	
11.00 – 12.30 p.m.	Discussion and agreement on the selection of already existing and proven material for the alphabetisation	all partners
12.30 – 14.00 p.m.	Lunch Break	
14.00 – 15.30 p.m.	Re-structuring of the Basic Vocabulary in national groups	all partners
15.30 – 16.00 p.m.	Coffee Break	
16.00 – 17.00 p.m.	Re-structuring of the Basic Vocabulary in national groups	all partners

Wednesday, 21 February 2018

09.00 - 09.05 a.m.	Monitoring	Ronald Schönknecht
09.05 – 09.30 a.m.	Presentation of the project website and stakeholder flyer draft; discussion and agreement	Isabelle Jahn
09.30 – 10.30 a.m.	Translation of the flyer and website text in national groups	all partners
10.30 – 11.00 a.m.	Coffee Break	
11.00 – 11.30 a.m.	Discussion and agreement of the working steps concerning the certification of the Curriculum	Isabelle Jahn
11.30 – 12.30 p.m.	Assessment of the Partner Meeting and agreement on the next working steps	all partners

Thursday, 22 February 2018

Departure of the participants